

IYBRIDGE TOWN COUNCIL

Minutes of The Watermark Committee meeting held at The Town Hall on Monday 27 March 2023 at 6.30 pm

Present: Cllr T Munro (In the Chair)
Cllr P Dredge
Cllr K Reville

In Attendance: Mr J Parsons (Town Clerk)
Mrs P Cleal (Senior Finance Officer)
Mrs M Lord (Catering Manager)

WM22/26 **APOLOGIES:** Apologies were received from Cllrs Cade, Parsons, and Rea.

WM22/27 **INTERESTS TO BE DECLARED:** No interests were declared.

WM22/28 **TRADING INFORMATION:** Members considered the income and expenditure information for month 11 of 2022-23 (report previously circulated).

Cllr Dredge thanked the Watermark Manager for her comprehensive report and informed Members that the Information Area was break even as the income from the sale of calendars had been entered. Cllr Dredge highlighted that the room hire was good for the month with the Community College hiring the halls. The Cinema had made a small profit in the month and recent films had been popular. Live artists are currently at break even. In the month the income for the coffee shop and catering had been very good. Cllr Dredge mentioned that the building figures were better than budget, however there had been a period of time without a Manager. The business units are above budget and Cllr Dredge thanked the Manager and staff for their continued hard work. He also mentioned that month 12 is the month where figures are balanced.

It was **RESOLVED** to note and receive the report and thanks to the Watermark Manager and staff.

WM22/29 **WATERMARK MANAGER'S REPORT:** The Committee considered the report (Copy previously circulated). The Manager informed Members that the broken window had now been replaced and that carpet cleaning on the top floor had been undertaken. The Manager highlighted that the recent half term science event had sold out and for Easter they were holding similar events with two sessions, morning and afternoon for different age groups. Also, a variety of books were now on sale at the information area and the large Dartmoor map has now been reinstated.

The Watermark Manager informed Members that there were less events booked for the summer months and less buffets are being requested.

New prices will be applied as from April 2023. The Manager added that one of the catering assistants undertakes baking which helps regarding costs and is very popular.

The Watermark Manager informed Members that there had been issues regarding anti-social behaviour both in and out of the building. A meeting had been arranged with local Police and this will be monitored.

The Town Clerk explained that the graph supplied in the report was indicating there is an upward trend and all areas are improving.

It was **RESOLVED** to note and receive the report.

The meeting closed at 19.102pm

Signed: Dated:
Chair

DRAFT